



# UNITED STATES DRESSAGE FEDERATION™

## 2025 ProElite/USDF Breeders Championship Series (USDFBCS) Event Application and Requirements

- Applications for ProElite/USDFBCS qualifying competitions must be submitted 60 days prior to the start of the competition.
- Applications submitted past this date will be considered on a case-by-case basis and subject to a \$50 late fee.

**An application must be completed for each ProElite/USDFBCS qualifying competition(s)**

*There are no refunds of the ProElite/USDFBCS event application fee unless the competition is not licensed by USEF.*

**Event Information** (Please type or print clearly):

Name of Event: \_\_\_\_\_ Date: \_\_\_\_\_

Location: \_\_\_\_\_ USEF-License/USDF-Recognition # \_\_\_\_\_

Competition Manager: \_\_\_\_\_ USDF Member # \_\_\_\_\_

Sport Horse Breeding In-hand division Manager/Secretary: \_\_\_\_\_  
(Person to receive information, and ribbons from USDF)

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Shipping address (must indicate a street address and a PO Box, if applicable): \_\_\_\_\_

Indicate the series in which your event is located below:

- |  |  |
|--|--|
| <input type="checkbox"/> Northwest (WA, AK, ID, OR, western MT)      | <input type="checkbox"/> North Central (WI, IL, IN, MI, OH, KY)  |
| <input type="checkbox"/> Western (CA, NV, AZ, HI)                    | <input type="checkbox"/> South East (TN, AL, GA, SC, FL)         |
| <input type="checkbox"/> Rocky Mountain (NM, UT, CO, WY, eastern MT) | <input type="checkbox"/> East Coast (NC, VA, WV, MD, DE, PA, NJ) |
| <input type="checkbox"/> Mid-West (ND, SD, NE, KS, MN, IA, MO)       | <input type="checkbox"/> North East (NY, VT, NH, ME, MA, CT, RI) |
| <input type="checkbox"/> Southern (TX, OK, AR, LA, MS)               |  |

Mark One:

ProElite/USDFBCS Qualifier only: \$75

ProElite/USDFBCS Qualifier AND Final: \$100

**\*(Pages 2-4 of this document must be completed to apply to host a ProElite/USDFBCS Final competition)**

Enter amount: \_\_\_\_\_ Total amount enclosed: \_\_\_\_\_

**PLEASE DO NOT SEND CASH** (Make check payable to USDF)  Check # \_\_\_\_\_  Visa  MasterCard

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Card Holder's Name (Print): \_\_\_\_\_

Address of Card Holder: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Card Holder's Signature: \_\_\_\_\_

Sponsorships: Competition organizers may obtain additional sponsors for the event; however, the singular title sponsor of the USDF BC Qualifier Championship and Finals classes is ProElite and no additional sponsors may be obtained for said USDFBC Qualifier Championship and Final classes. Additionally, no conflicting sponsorships may be attached to any ProElite title-sponsored class or portion of the competition. Conflicting overall competition sponsorships should be avoided when at all possible. This advised restriction would not apply to hospitality sponsorship, donors, advertisers, or vendors that may be involved in the competition. It is recommended that any concerns over potential conflicts with the title sponsored segments be reviewed by the USDF office prior to final approval.

***I acknowledge by signing this agreement that I have read the USEF rules referenced as well as the 2025 ProElite/USDFBCS rules and I agree to abide by these rules as well as the requirements outlined in this agreement.***

\_\_\_\_\_  
Competition Manager Signature

\_\_\_\_\_  
Date



# UNITED STATES DRESSAGE FEDERATION™

## USDF 2025 ProElite/USDF Breeders Championship Series Final Host Site Application

*ProElite/USDF Breeders Championships Host Site applications are due by February 1<sup>st</sup> of the same year as the competition dates.*

- Applications submitted after February 1 of the same year as the series final year will be subject to a \$50 late fee.
- Applications received less than 60 days prior to the start of the competition will be considered on a case-by-case basis.

**This application is to be used only for Series Final events, not qualifiers**

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Position : \_\_\_\_\_ Phone : \_\_\_\_\_ Fax : \_\_\_\_\_

E-mail : \_\_\_\_\_

If you are interested in hosting a ProElite/USDFBCS series final competition, complete this form and return it to the USDF office. Applications will be reviewed by the working group appointed by the USDF Sport Horse Committee. Host sites of series finals will be designated on or about April 1 of the same year as the series final.

### General Requirements:

- Prior to submitting this form, the applicant must be familiar with the current USEF and ProElite/USDFBCS program rules.
- A competition may not advertise itself as a ProElite/USDF Breeders Championship Series Final prior to official notification being received from the USDF office. Per USDF Policy, failure to follow this protocol will result in a \$100 fine.
- Once an application has been submitted, no changes to facility, organizer (including licensee), manager or secretary may be made without prior notification and written consent of USDF.
- USDF reserves the right to select an alternate host site and management if the facility, organizer (including licensee), manager or secretary named in the original host site application is changed without written permission from USDF.
- If any position is tentative at the time of submission, it must be indicated on the application. Once these positions are assigned, written notice must be made to the USDF office.
- If issue(s) arise that may affect an approved ProElite/USDF Series Final's success (i.e. weather, facility problems, biosecurity etc.), please contact USDF as soon as the issue is detected so that USDF may be involved in identifying a possible solution.
- In the event that an approved ProElite/USDF Series Final must be cancelled, USDF must be notified immediately of the cancellation in writing. Alternative options for that Series Final may be pursued by USDF.
- Competition organizers may obtain additional sponsors for the event; however, the singular title sponsor of the USDF BC Qualifier Championship and Finals classes is ProElite and no additional sponsors may be obtained for said USDFBC Qualifier Championship and Final classes. Additionally, no conflicting sponsorships may be attached to any ProElite title-sponsored class or portion of the competition. Conflicting overall competition sponsorships should be avoided when at all possible. This advised restriction would not apply to hospitality sponsorship, donors, advertisers, or vendors that may be involved in the competition. It is recommended that any concerns over potential conflicts with the title sponsored segments be reviewed by the USDF office prior to final approval.
- Applicant must agree to fulfill all sponsor obligations, including but not limited to: recognizing ProElite/USDFBCS sponsors in public announcements at series final competitions, recognizing ProElite/USDFBCS sponsors in series final prize list and competition program if available.

### Competition Information

Proposed Competition Date: \_\_\_\_\_

What is your ProElite/USDFBCS Series? \_\_\_\_\_

Will a GMO be sponsoring or supporting this ProElite/USDFBCS series final? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, list the GMO: \_\_\_\_\_

Who will be the Competition Licensee as defined by USEF GR132? (USDF Regions cannot be USEF Competition Licensees)? \_\_\_\_\_

Name of Authorized Representative for Competition Licensee: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Day phone: \_\_\_\_\_ Eve phone: \_\_\_\_\_

USEF level of competition: (must be minimum level 2): \_\_\_\_\_

If the competition has already been USEF-licensed/USDF-recognized, provide the following: (Note: Competition must be USEF-licensed/USDF-recognized at least six months prior to the actual date)

USEF/USDF Recognition # \_\_\_\_\_

### Management

The competition manager and secretary of USEF licensed/USDF-recognized competitions must have a current USDF Participating or Group membership and be in good standing at the time competition recognition is granted and on the date of the competition. This requirement also applies to co-managers and co-secretaries but not assistants.

Competition Manager: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Describe experience of competition manager (include the number of years, number and size of dressage competitions with DSHB classes managed): \_\_\_\_\_

\_\_\_\_\_

Name of ProElite/USDFBCS Series Final Competition Secretary: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Describe experience of competition secretary (include the number of years, number and size of dressage competitions with DSHB classes secretaried): \_\_\_\_\_

\_\_\_\_\_

### Facility

You must include a map of the facility layout with this application along with a layout of the main competition arena(s) and other competition arenas, holding areas, warm up and lungeing areas.

Name of Facility: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Location: Is this facility accessible by major highway? Yes \_\_\_\_\_ No \_\_\_\_\_

Number of arenas: Indoor: \_\_\_\_\_ Covered: \_\_\_\_\_ Outdoor: \_\_\_\_\_

List the dimensions and arena entry/exit layout to be used for ProElite/USDFBCS final classes, type of footing and type of markers used for layout of triangle in each ring. *In gate and out gate must be separate, or traffic of horses carefully controlled for safety.*

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Describe how the competition and warm up/holding rings will be maintained throughout the competition: \_\_\_\_\_

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*Adequate lungeing areas must be provided for fillies/mares and colts/stallions and must be separate from holding/warm up areas for DSHB horses. Provide the name of the largest dressage sport horse breed competition held at this facility:* \_\_\_\_\_

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- |   |           |          |
|---|-----------|----------|
| Will safe and adequate stabling be available?                 | Yes _____ | No _____ |
| Will water and electricity be available?                      | Yes _____ | No _____ |
| Will the show office be of adequate size?                     | Yes _____ | No _____ |
| Will the show office be centrally located?                    | Yes _____ | No _____ |
| Will feed/hay/shavings be available?                          | Yes _____ | No _____ |
| Will adequate parking be available for vehicles and trailers? | Yes _____ | No _____ |

### Staff

Name of safety coordinator and their experience: \_\_\_\_\_

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Name of professional photographer (required): \_\_\_\_\_

### Competition Officials

List proposed (invited) judges and their ratings:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Name of proposed (invited) USEF technical delegate and their experience officiating DSHB competitions (application will not be approved with technical delegate information): \_\_\_\_\_

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### Competition Details

Will this competition be held in conjunction with a USEF-licensed/USDF-recognized Dressage competition offering performance classes? \_\_\_\_\_

## Awards Ceremonies

Describe organization and coordination of awards ceremonies, including scheduling, safety plans, photo opportunities with USDF and sponsor banners, announcements during ceremonies, etc.: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sound System: Does the PA system cover all competition and warm up areas? Yes \_\_\_\_\_ No \_\_\_\_\_

Does the PA system cover stabling area? Yes \_\_\_\_\_ No \_\_\_\_\_ Entire Grounds? Yes \_\_\_\_\_ No \_\_\_\_\_

Describe radio/electronic communication between key personnel: \_\_\_\_\_  
\_\_\_\_\_

*I certify that I have read the current ProElite/USDFBCS program rules and that as the competition licensee I agree to abide by all rules, requirements and conditions listed therein. I also certify that the above information is accurate and complete to the best of my knowledge.*

Name of competition licensee: \_\_\_\_\_

Authorized representative of competition licensee: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

*By completing this application, I certify that I have read the current ProElite/USDFBCS program and materiale championships rules and that as the competition manager; I agree to abide by all rules, requirements and conditions listed therein. I also certify that the above information is accurate and complete to the best of my knowledge.*

Name of Competition Manager: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

After signing this Host Site Application, send this application to:  
United States Dressage Federation  
Attn: USDF Breeders Championships  
4051 Iron Works Parkway  
Lexington, KY 40511  
Questions: Please contact USDF at (859) 971-2277 or email [cbrown@usdf.org](mailto:cbrown@usdf.org)